



Group Tour Contract

Please read through and review the following guidelines and expectations before confirming your visit.

Group Arrival: Tours start on time; **late arrivals will result in tour cancellation. Groups must be in front of the Student Services Building ready to start the tour at the time they registered for.** We recommend arriving 15 minutes early for restroom use—details in your confirmation email.

Group Conduct Expectations: If any of the items below are violated the **tour guide holds the right to terminate the tour at any point. Disruptive behavior, including disrespect toward Tour Guides, will not be tolerated.**

- **Students and Chaperones** must refrain from disruptive behavior, including excessive talking, inappropriate actions/language, or disrespect toward Tour Guides.
 - **If guest behavior jeopardizes the holistic safety of any individual or the quality of the tour, UCR Tour Guides reserve the right to end the tour at any time.**
- Cell phone use, recording, or photography without permission is not allowed.
- Guests must not intimidate, harass, or obstruct university personnel, students, or others. Maintain appropriate noise levels and respect facility usage.
- **One adult chaperone is required per 25 students, and the chaperone(s) are required to stay with the group for the entire duration of the tour.** The chaperone(s) are responsible for maintaining the safety and wellbeing of the students throughout the tour.

Liability Disclaimer: UCR is not responsible for lost items, accidents, or injuries during tours.

Bus Parking: UCR does not provide bus parking on our campus. Please refer to your confirmation email for drop off and pick up location.

Thank you for your cooperation.

Sincerely,
Campus Tours Office
Undergraduate Admissions Office
University of California, Riverside

Chaperone Name

Signature

Date